



Spence Chapel

United Methodist Church

1003 Spence Chapel Road
Mayfield, KY 42002
(270) 247-7471 & 251-2891

www.SpenceChapel.org
Worship@SpenceChapel.org



Cemetery Executive Committee

Elected Annually by the Church Conference

*The Cemetery Executive Committee meets monthly
on the third Wednesday at 7:00 p.m. in open session*

- Director (2002—2004) Colin Rule
- Pastor Bill Lawson
- Lay Leader Kenneth Smith
- Chairperson of the Trustees Lewis Tucker
- Church Council Chairperson Coleman Mathis
- Church Council Secretary Sandra Heath
- Finance Chairperson Coleman Mathis
- Financial Secretary Butch Cornman
- Treasurer Darlena Tucker
- Class of 2003 Mike Pember
- Class of 2004 Robert Murphey
- Class of 2005 Mark Smith

Status Report

The land has been surveyed and certification of each burial site is in progress. Much work has been done to straighten all leaning and fallen monuments. Records and documentation are being collected for storage in the church's bank safety deposit box, with copies kept in the church office for regular use. The names and other information of all persons known to be buried in the cemetery have been entered in a computer data base, together with the lot numbers assigned during the survey that was completed in 1999, and the new numbers being assigned for certification. The Executive Committee members, cemetery policies manual, lot map, and other public information are published annually in the Cemetery Directory. An enlarged map is posted near the church office for viewing.

Virtual Volunteers

Information is being maintained online at www.SpenceChapel.org Volunteer opportunities are available for people who are interested in supporting the project, especially through genealogical research and historical documentation

11. All monuments placed in the cemetery shall be of the type made and sold by a firm doing this type of business and meeting all requirements as to licenses and fees, and no makeshift or homemade monuments shall be erected.

- *Church Council Minutes, March 3, 2002.*

12. All foundations for newly installed monuments shall be prepared by the monument company under the direction of the cemetery director. The foundations are to be of sufficient width and depth to adequately support the monument. The cemetery director is to locate the place where the foundation is to be laid and to inspect the foundation being poured to see that the requirements are being met. - *Church Council Minutes, March 3, 2002.*

13. No curbs, fences, or any type of construction, and no planting of shrubs, trees, flowers, or other landscaping shall be done except by specific pre-authorization by the church, including on or around the border of lots.

- *Church Council Minutes, March 3, 2002.*

14. The four lot corners may be marked with any type of stone up to 6 inches wide, and level with the ground. - *Church Council Minutes, March 3, 2002.*

15. The originals of all cemetery records shall be maintained in the church safe deposit box, and a copy shall be maintained in a locked filing cabinet in the church office. Access to cemetery records is restricted to the Pastor, Director, Chairperson of the Trustees, and other offices or persons as may be authorized to insure reasonable confidentiality. Copies of materials may be made for off-site use by authorized persons. Access to any records and information shall conform to state privacy regulations. - *Church Council Minutes, March 3, 2002.*

16. Mowing and spraying around monuments shall be performed as needed in the view of the mowing contractor and the cemetery director. Spraying of the driveway and fencerows shall be performed by Coleman Mathis. The cemetery mowing contractor for the 2003 mowing season is Don Holshouser.

- *Church Council Minutes, April 6, 2003.*

17. Monuments which have fallen or are leaning shall be reset and straightened as necessary under supervision of the Director, subject to funding as made available by the Church Council. - *Church Council Minutes, May 5, 2002.*

18. Liability insurance for the cemetery is included in the church property insurance policy, currently carried by Kentucky Farm Bureau Insurance Company. - *Church Council Minutes, May 5, 2002.*

19. The church offering on Homecoming Sunday (4th Sunday of June each year) is all placed in the Cemetery Fund unless otherwise designated by the giver. - *Church Council Minutes, June 9, 2002.*

20. The Cemetery Operating Fund shall be maintained in a separate checking account from all other church funds, at First National Bank of Mayfield.

- *Cemetery Executive Committee, May 21, 2003.*

History & Genealogy Steering Committee

All persons interested in the cemetery operations, history, and genealogy may participate in this steering committee, which is authorized to make recommendations to the church and to undertake other support projects.

Spence Chapel United Methodist Church

Cemetery Policy Manual

Updated: June 18, 2003

- 1.** Under no circumstances shall any cemetery related activity of a permanent nature be initiated without prior authorization of the Spence Chapel United Methodist Church Council or Board of Trustees, as communicated by a duly authorized representative. - *Church Council Minutes, May 6, 2002*
- 2.** The Church Office shall be the primary contact point for all inquiries and notices. - *Church Council Minutes, January 6, 2002.*
- 3.** The Cemetery Executive Committee shall consist of the following duly elected or appointed church officials:
 - Pastor, appointed by the Bishop
 - Cemetery Director, elected for a term of three years
 - Three individuals, elected in staggered three year classes
 - The persons elected to fill the following church positions: Lay Leader, Trustees Chairperson, Church Council Chairperson, Church Council Secretary, Finance Chairperson, Treasurer, Finance Secretary.- *Church Conference Minutes, November 4, 2001*
- 4.** Proof of ownership and 24 hour notice is requested prior to any burial. The Chairperson of the Trustees shall determine any disputed ownership, in consultation with the pastor, director, and other affected parties. - *Church Council Minutes, January 6, 2002.*
- 5.** All sales of cemetery spaces are suspended indefinitely, except in emergency cases involving church member families, as determined by the Chairperson of the Church Trustees. - *Church Council Minutes, September 10, 2000.*
- 6.** The Executive Committee is empowered to conduct the daily business activities related to the operation and maintenance of the cemetery, within the policies of the Church Council, and may delegate its responsibilities to additional persons or entities as it determines appropriate. - *Church Council Minutes, January 6, 2002.*
- 7.** The History and Genealogy Steering Committee, consisting of any persons who are interested in the church and cemetery operations and history, may make recommendations to the Executive Committee. - *Church Council Minutes, January 6, 2002 and April 7, 2002.*
- 8.** A Policy Manual documenting all current policies and procedures shall be maintained and publicly available. - *Church Council Minutes, January 6, 2002.*
- 9.** All temporary or permanent monuments, markings, decorations, and landscaping are subject to the approval of the church, and may be installed, retained, prevented or removed without notice at the church's discretion. - *Church Council Minutes, January 6, 2002.*
- 10.** The Director is authorized to supervise all maintenance activities related to cemetery operations, including both volunteer and contracted activities. - *Church Council Minutes, March 3, 2002.*

Cemetery Grid Map and Site Listings

The centerfold map reflects the layout of the cemetery in two sections. The North Section is the oldest, and many of the tombstones have been lost over the nearly two centuries since the establishment of the church in 1826. Near the flagpole, the site of a narrow road marking the original south boundary of the cemetery is visible. Today, this walkway marks the boundary between the North and South sections of the cemetery.

The cemetery is measured into 215 lots with 1589 sites. The North Section contains 117 lots with 864 sites. The South Section contains 108 lots with 725 sites. The database contains the names of 616 persons believed to be buried in the cemetery, in addition to many sites containing persons whose names are unknown.

The painstaking work of measuring, probing, and recording the details of each burial site is patiently being done by Jeff Lamb, Director of the Mayfield City Cemeteries. After the current certification of sites is completed, a listing of lot assignments will be published in the directory, along with the updated lot numbers. Until then, a listing has been posted on the church website, showing the lot information from the 1999 survey. Some information regarding lot ownership is prohibited by state and federal regulations from being made public, however, as much information as is permitted to be published will be added as available.

Call for Records

Copies of any available documentation pertaining to the cemetery are being collected. Receipts, deeds, notes, cancelled checks, Bible entries, letters, photos, and any other types of document will be valuable for verifying lot ownership and site occupancy as well as for genealogical research. Any information that can be used to help update the documentation of cemetery records will be very much appreciated.

Contributions

Contributions may be designated to the "Cemetery Operating Fund" or to the "Cemetery Perpetual Fund", and sent to:

Spence Chapel UMC
Darlena Tucker, Treasurer
4821 State Route 131
Hickory, Ky 42051

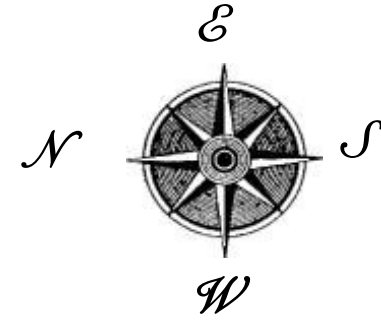
All contributions designated for the Cemetery Fund are used exclusively to help defray the many expenses associated with the care and maintenance of the cemetery, under the supervision of the Spence Chapel United Methodist Church Council and the Cemetery Executive Committee. Your financial support is very much appreciated.

Spence Chapel United Methodist Church Cemetery Grid

Updated June 18, 2003

215 lots with 1589 sites

Lot sizes vary from 3 to 8 sites, with most lots having 8 sites.



North Section

109	110	111	112	113	114	115	116	117
100	101	102	103	104	105	106	107	108
091	092	093	094	095	096	097	098	099
082	083	084	085	086	087	088	089	090
073	074	075	076	077	078	079	080	081
064	065	066	067	068	069	070	071	072
055	056	057	058	059	060	061	062	063
046	047	048	049	050	051	052	053	054
037	038	039	040	041	042	043	044	045
028	029	030	031	032	033	034	035	036
019	020	021	022	023	024	025	026	027
010	011	012	013	014	015	016	017	018
001	002	003	004	005	006	007	008	009

South Section

093	094	095	096	097	098	099	100
085	086	087	088	089	090	091	092
077	078	079	080	081	082	083	084
069	070	071	072	073	074	075	076
061	062	063	064	065	066	067	068
053	054	055	056	057	058	059	060
045	046	047	048	049	050	051	052
037	038	039	040	041	042	043	044
029	030	031	032	033	034	035	036
021	022	023	024	025	026	027	028
013	014	015	016	017	018	019	020
				009	010	011	012
001	002	003	004	005	006	007	008

Parking Lot

John 11:24-26

²⁴ Martha saith unto him, I know that he shall rise again in the resurrection at the last day.

²⁵ Jesus said unto her, I am the resurrection, and the life: he that believeth in me, though he were dead, yet shall he live:

²⁶ And whosoever liveth and believeth in me shall never die. Believest thou this?

John 14:1-6

¹ Let not your heart be troubled: ye believe in God, believe also in me.

² In my Father's house are many mansions: if it were not so, I would have told you. I go to prepare a place for you.

³ And if I go and prepare a place for you, I will come again, and receive you unto myself; that where I am, there ye may be also.

⁴ And whither I go ye know, and the way ye know.

⁵ Thomas saith unto him, Lord, we know not whither thou goest; and how can we know the way?

⁶ Jesus saith unto him, I am the way, the truth, and the life: no man cometh unto the Father, but by me.

First Thessalonians 4:13-18

¹³ But I would not have you to be ignorant, brethren, concerning them which are asleep, that ye sorrow not, even as others which have no hope.

¹⁴ For if we believe that Jesus died and rose again, even so them also which sleep in Jesus will God bring with him.

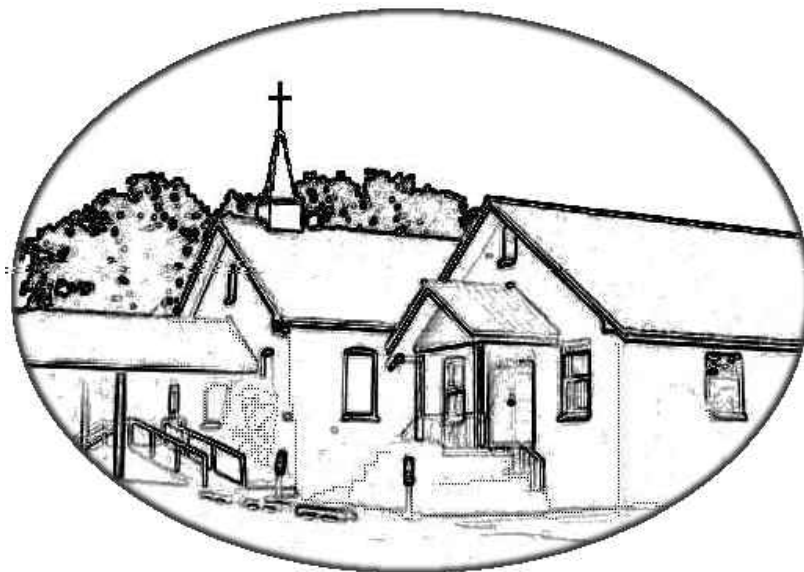
¹⁵ For this we say unto you by the word of the Lord, that we which are alive and remain unto the coming of the Lord shall not prevent them which are asleep.

¹⁶ For the Lord himself shall descend from heaven with a shout, with the voice of the archangel, and with the trump of God: and the dead in Christ shall rise first:

¹⁷ Then we which are alive and remain shall be caught up together with them in the clouds, to meet the Lord in the air: and so shall we ever be with the Lord.

¹⁸ Wherefore comfort one another with these words.

Spence Chapel
United Methodist Church



2003
Cemetery Directory

Prepared for the
177th Annual Homecoming
June 22, 2003